## 2024-2025 Verification Worksheet

## Southwestern Assemblies of God University FINANCIAL AID OFFICE

1200 Sycamore St, Waxahachie, TX 75165

Fax: (972)923-8143

Revised: 3/28/24 V1 & V5

What is a Verification Worksheet?

Phone: (972)825-4730

Your application was selected for review in a process called Verification. We are required by federal law to compare the information from your FAFSA with the information provided on this form and other documentation. If there are differences between your FAFSA and the documents you've submitted, corrections may need to be made. We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.

Please email any questions to financialaid@sagu.edu!

## **INSTRUCTIONS—What You Should Do:**

1. Complete this entire two-page worksheet and sign on the bottom of page 2.

Email: financialaid@sagu.edu

- 2. Use the Direct Data Exchange (DDX) to import your/your spouse's or parents' Federal Tax Information (FTI) directly into your FAFSA. If the DDX FTI system is not available for your FAFSA, then you must download a copy of your 2022 Tax Return Transcript from <a href="www.irs.gov">www.irs.gov</a> or provide a hand signed copy of a 2022 IRS 1040 tax return.
- 3. The Financial Aid Office may require you to submit other documentation.
- 4. Your verification cannot be processed with an incomplete form, missing documents, or missing signatures.
- 5. Submit this completed worksheet, tax transcripts, and any other documents.

Mail: SAGU Financial Aid Office, 1200 Sycamore St, Waxahachie, TX 75165 Fax: (972)923-8143 or Email: financialaid@sagu.edu

I di t i i i di	art A: Student Informati	01
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st Nan	ne	First Name	M.I.	Social Security Number		
ldress (Include Apt #)		City	State	Zip		
ate of Birth		Email Address		Phone Number		
Par	t B: Family Inf	ormation: Check Only One of	the Following Boxes!			
	<b>Dependent Students:</b> In the table below, list the people in your parents' household to include: (a) yourself; (b) your parents (including step-parent) even if you do not live with your parents, do not include a parent who has died or is not living in the household because of separation or divorce; (c) your parents' other children if the following are true: (1) they live with your parents (or live apart because of college), and (2) your parents provide more than half of their support and will continue to do so from July 1, 2024 through June 30, 2025; (d) finally, include any other people if they now live with your parents and your parents provide more than half of their support and will continue to do so from July 1, 2024 through June 30, 2025.					
	married; (c) your children through June 30, 2025; a	In the table below, list the people in your hoen, if you will provide more than half of their and (d) any other people that now live with you from July 1, 2024 through June 30, 2025.	support and will continue	to do so from July 1, 2024		
7 • 4				ei .		

Write the names of all household members per the instructions above. Make sure to include yourself!

Full Name of EVERY Household Member For example: student, parents, siblings, etc.	Age	Relationship
Student's Name:		Self

and is not required	to file a $20^\circ$	22 Federal Tax Return.			
	pply. By sig		to file a 2022 Federal Tax Return, g this Worksheet, I attest that I hav		
☐ Student	☐ Stud	dent's Spouse	☐ Father/Step-Father	☐ Mother/St	ep-Mother
If you did not fil	e taxes bu	t earned income in 202	22, please complete this see	ction! Include	all income earned.
Person Who W	orked	Employer's Name	Amount Earned in 2022		Receive a W-2? copy of any W-2 received.
				☐ Ye	s 🗖 No
				☐ Ye	s 🔲 No
				☐ Ye	s 🔲 No
you earned income bu	axed IR	A Distributions/I	rare still REQUIRED to submit a control to complete a No W-2 form. Contained Pensions: Enter all zeroes	act financialaid@	sagu.edu for help.
Student/Spouse	ľ		January 1 Dagambar 21 1	2022	Parent/Step-Parent
\$	Amount of Rollover in an Untaxed IRA Distribution. If you had a rollover amount, you must provide a hand signed copy of your 2022 IRS 1040 tax return to the Financial Aid Office.				\$
\$	Amount of Rollover in an Untaxed Pension. If you had a rollover amount, you must provide a hand signed copy of your 2022 IRS 1040 tax return to the Financial Aid Office.				
<b>↑</b>	DO NOT	LEAVE ANY FIELDS	BLANK! PUT \$0 IF NOT A	APPLICABLE	! ↑
	heet, I (we) c	ertify that all the information	n reported on this worksheet is contten signatures. We cannot accep		
Student's Signature		Date	Parent's Signature (Depende	nt Student's Only	Date

Part C: Non-Tax Filer Information—Only complete this section if you or someone from your family did not

This **completed & signed** worksheet can be submitted via:

Mail: SAGU Financial Aid Office, 1200 Sycamore St, Waxahachie, TX 75165 Fax: (972)923-8143 Email: financialaid@sagu.edu